



## ANNUAL GENERAL MEETING

# PROVISIONAL MINUTES 2023

For the Kingsland Business Society Incorporated, known as The Fringe District

Held Nectar Bar, above The Kingslander – 470 New North Road.

Tuesday 24 October 2023 at 6:30pm

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### 1. Welcome and introductions.

### 2. Attendance and apologies

RESOLUTION 1: Apologies and attendee were received

Kate S / John A Carried

#### Apologies

Sanjay Jamnadas – Kingsland Liquor

Roger James, – Kingsland Lodge

Sarah Cowley – I-Ticket CCO

Cathie Cottle – Kind Café

Nigel Cottle – Crave Cafe

#### Attendees

Margi Watson – Chair Albert Eden Local Board

Liv Roe - BID Rep. Albert Eden Local Board

Kendyl – Dep Chair Local Albert Eden Board

Kate Simkiss – KBSI Board Member / General Council Eden Park

Jose Fowler – Secondary BID Rep Local Albert Eden Board

Rachel Hawes – KBSI Board member

Gavin Rowe – KBSI Board member / Treasurer KBSI

Jo Whitehead – Groove Bar

Nathan Strawbridge – Our Projects Limited

Donald Clarkson – Specs Direct

John Arkley – Legacy KBSI Board Member

Kate Brook – Assistant Manager KBSI  
Gail Hunter - Papas Pizza  
Luca Ward - Papas Pizza  
Steve Gillett – Chairman KBSI Board  
Claire Baxter-Cardy – Manager KBSI

### 3. Confirmation of Minutes from previous AGM.

- The 2022 AGM minutes were presented.

**RESOLUTION 2:** That the provisional minutes of the previous AGM held Tuesday 25 October 2022 were received and approved a true and correct record of the business transacted. Kate S / John A Carried

### 4. Presentation of Chairperson’s report

- (a) Present Chairperson’s Report for period 1 July 2022 - 30 June 2023

**RESOLUTION 3:** That the Chairperson’s Report for 2022 - 2023 wa received. Gail H / Rachel H Carried

- (b) Present draft The Fringe District Strategic Plan 2023-2026

**RESOLUTION 4:** That the Fringe District Strategic Plan 2023-2026 was received and adopted. Kate / Steve Carried

- (c) Present Draft BID Expansion Plan

**RESOLUTION 5:** That the Fringe District BID Expansion Plan 2023-2026 was received and adopted, which includes and an estimated expenditure of \$45,000 to expand the BID using allocated expenditure across 2-3 financial years; 2023-2024, 2024-2025, and if required, 2025-2026 budgets. Kate / Rachel Carried

### 5. Presentation of Treasurer’s report

- (a) Annual Financial Statements, Performance Report and Audit to 30 June 2023

**RESOLUTION 6:** That Kingsland Business Society Inc. received and approved the Annual Financial Statements, Performance report, and Audit as at 30 June 2023. Rachel / Kate Carried

- (c) Proposed Budget for 1 July 2024 to 30 June 2025.

**RESOLUTION 7:** That Kingsland Business Society Inc. received and approved the financial year (2024-2025) draft budget which includes a BID targeted rate grant amount of \$245,067.90. There is no increase to the BID targeted rate grant for 2024-2025 financial year.

We further ask the Albert Eden Local Board recommend to the governing body the amount of \$245,067.90 be included in the Auckland Council draft 2024-2025 annual budget consultation process.

John / Gail H Carried

- (c) Proposed business plan 2024-2025

**RESOLUTION 8:** That Kingsland Business Society Inc. received and approved the 2024/2025 business plan. Rachel / Gail Carried

### 6. Presentation of Manager’s report

- Present a review of activities for the period 1 July 2022 - 30 June 2023.

**RESOLUTION 9:** That the Manager’s Report for 2022-2023 wa received. Steve / Gail Carried

## 7. Election of Executive Committee

- (a) **Committee nominations** - to elect up to 11 members to the Executive Committee (see Kingsland Business Society Inc. constitution rule 14).

The following current committee members have put forward their nomination for the 2023/2024 term. Nomination information is included in this communication, see page 3.

Kate Simkiss to the Executive Committee for 2023/2024

Rachel Hawes was elected and appointed to the Executive Committee for 2023/2024

John Arkley was elected and appointed to the Executive Committee for 2023/2024

Steve Gillett was elected and appointed to the Executive Committee for 2023/2024

Sanjay Jamnadas was elected and appointed to the Executive Committee for 2023/2024.

Gavin Rowe was elected and appointed to the Executive Committee for 2023/2024

Gavin Rowe, was elected and appointed as Treasurer to the Executive Committee for 2023/2024.

Steve Gillett, a was elected and appointed s Chairperson to the Executive Committee 2023/2024

**RESOLUTION 10, a): the committee member were elected as above to the executive committee for 2023/2024.**

John / Kate Carried

- b) **Chairperson** – will be elected by a general member vote from the Executive Committee appointed in item 8a above.

**RESOLUTION 10, b): Steve Gillett was elected and appointed as Chairperson the for 2023/2024**

Rachel / John Carried

**RESOLUTION 10, c) Continue to elect the Chairperson by a general member vote for the following year's election (2024 AGM) and all subsequent elections.**

Rachel / Gail Carried

- c) **Treasurer and Secretary** – at the 2022 AGM the membership agreed to elect and or appoint the Treasurer and Secretary by the Executive Committee at their next meeting.

**RESOLUTION 10, d): Gavin Rowe was appointed as the Treasurer for 2023/2024.**

Gail / Donald Carried

## 9. Appointment of Auditor for the financial year ended 30 June 2024.

**RESOLUTION 11: Appoint Dellow was appointed as auditor for the 2023/2024 financial year.**

Gail / Luca Carried

## 10. General Business

Nathan Strawbridge commented that the website update with member and BID info was a good improvement that enabled him to gain a good understanding of what, when and who.

John Arkley asked members about graffiti – and if it they were seeing a increase in activity and if Auckland Council were prompt with clean up. It was then suggested;  
That we put info about AC clean up, security in newsletter and website.  
Kakaino – Nathan suggested not for profit – turn taggers into artists Mandy Patmore is the contact to create local murals by young artists who previously were taggers.  
Chorus have painted electricity boxes using local artists also

Luca commented there were cones everywhere where cones should not be in general; in trees and on roofs.

Claire noted AT parking had reached out to discuss paid parking and ROP in the area of Aitken Terrace.  
Margi Watson observations – solutions tend to shift the problem – knock on effect  
Nixon Carpark Carpark is there to service the park not Auckland Transport  
Carparking – survey results from Kingsland ROP – most supported it / but they want to see this but they way the information was interpreted (i.e. if you made a suggestion for improvement), wass taken as not supported.

## **Meeting concluded 7:24pm**

11. Nomination Information;

Committee nominations (copied from KBSI constitution)

## **15. ELECTION OF MEMBERS TO EXECUTIVE COMMITTEE**

- 15.1** Nominations of candidates for election as members of the Executive Committee:
  - 15.1.1** shall be made in writing, signed by two Full Members of the Association and accompanied by the written consent of the candidate (which may be endorsed on the form of the nomination); and
  - 15.1.2** shall be delivered to the Secretary of the Association not less than seven days before the date fixed for the holding of the Annual General Meeting at which the election is to take place.
- 15.2** If insufficient nominations are received to fill all vacancies, the candidates nominated shall be deemed to be elected and further nominations shall be received at the Annual General Meeting.
- 15.3** If insufficient further nominations are received, any vacant positions remaining shall be deemed to be casual vacancies.
- 15.4** If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.
- 15.5** If the number of nominations received exceeds the number of vacancies to be filled a poll shall be held.
- 15.6** Any such poll shall be conducted at the Annual General Meeting in such usual and proper manner as the Executive Committee may direct.
- 15.7** In the event of an equality of votes between two or more candidates an exhaustive poll will be held to determine the person elected.

## **16. CHAIRPERSON AND SECRETARY**

- 16.1** The election of a member of the Executive Committee as the Chairperson may be made either by a general member vote at the Annual General Meeting or by the Executive Committee at its first meeting following the Annual General Meeting. The decision whether an election is made at the Annual General

Meeting, or by the Executive Committee, is made at an Annual General Meeting, with that decision taking effect for the purposes of the following year's election, and at all subsequent elections unless changed by vote at an Annual General Meeting (again with effect from the following year's election).

- 16.2** The election of the Chairperson shall be conducted by such standard voting method (for example poll or show of hands) as is appropriate given the number of candidates and whether the election is being made at an Annual General Meeting or a meeting of the Executive Committee.
- 16.3** The Executive Committee shall appoint or elect one Member or Association employee as the Secretary of the Association.
- 16.4** If the Local Board Representative is a member of the Executive Committee he or she may not:
  - 16.4.1** be the Chairperson or the Secretary; or
  - 16.4.2** vote on the election of the Chairperson or Secretary.
- 16.5** It is the duty of the Secretary to keep minutes of:
  - 16.5.1** all elections and appointments of Officers and members of the Executive Committee;
  - 16.5.2** the names of members of the Executive Committee present at each Executive Committee meeting and General Meeting; and
  - 16.5.3** all proceedings at Executive Committee meetings and General Meetings.
- 16.6** Minutes of proceedings at a meeting shall be signed by the Chairperson of the meeting or by the Chairperson of the next succeeding meeting.

## **17. TREASURER**

- 17.1** The election of a member of the Executive Committee as Treasurer may be made either by a general member vote at the Annual General Meeting or by the Executive Committee at its first meeting following the Annual General Meeting. The decision whether an election is made at the Annual General Meeting, or by the Executive Committee, is made at an Annual General Meeting, with that decision taking effect for the purposes of the following year's election, and at all subsequent elections unless changed by vote at an Annual General Meeting (again with effect from the following year's election).
- 17.2** The election of the Treasurer shall be conducted by such standard voting method (for example poll or show of hands) as is appropriate given the number of candidates and whether the election is being made at an Annual General Meeting or a meeting of the Executive Committee.
- 17.3** If the Local Board Representative is a member of the Executive Committee he or she may not:
  - 17.3.1** be the Treasurer; or
  - 17.3.2** vote on the election of the Treasurer.
- 17.4** Despite Rules 17.1 and 17.2, in the event that no member of the Executive Committee is qualified, and wishes, to act as Treasurer, the Executive Committee may engage a professionally qualified person (not necessarily a member of the Association) to act as Treasurer of the Association.
- 17.5** It is the duty of the Treasurer of the Association to ensure that:

- 17.5.1** all money due to the Association is collected and received and all payments authorised by the Association are made;
- 17.5.2** correct books and accounts are kept showing the financial affairs of the Association including full details of all receipts and expenditure connected with the activities of the Association.